

## MINIMASTER INTRODUCTORY IN PROJECT MANAGEMENT

### Presentation

**The aim of the MiniMaster** is to provide students with a series of insights into Project Management methodologies, with reference to the international **IPMA (Individual Competence Baseline ICB4®)** model. At the end of the course, on a voluntary basis, students will be able to take the exam to obtain the **"Introductory Level in Project Management" certification** issued by IPMA Italy. The contents are based on some of the Competence Elements (CE) that constitute the competencies of a Project Manager according to IPMA ICB4 model.

The INTRODUCTORY IN PROJECT MANAGEMENT course is divided into **14 recorded video lessons** and **one live streaming session**. The recorded multimedia material is available on the LMS platform: it consists of videos, slides, and short verification tests at the end of each lesson. The slides presented in the lessons are downloadable in pdf format.

Additionally, other useful documentation is available on the platform to deepen and verify the knowledge acquired during the lessons, such as: IPMA ITALY ICB4 Manual - Individual Competence Baseline, IPMA Certification Guide, Case study to be developed individually.

## MINIMASTER IN PROJECT MANAGEMENT PROGRAM

### Topics of Recorded Video Lessons

- *Introduction*
- Project Management
- Professional Competencies of the Project Manager
- Project Organization
- Roles and Responsibilities
- Contract and Scope of Work
- Project Start-Up
- Project Close-Out
- Project Breakdowns (WBS-OBS-CBS-RAM)
- Stakeholders: Identification and Management
- Project Planning and Scheduling
- Project Risks
- Project Control - Timing
- Project Control - Financial and Economic Management

### Live Session (Remote Training)

Approximately 15 days before the exam, a **three-hour live session** is scheduled. **The trainer:**

- Introduces setup and content of the course
- Reviews the key points covered in the recorded lessons.
- Offers exercises aimed at exam preparation.
- Develops one or more case studies.
- Interacts with students, answering questions, providing insights for further understanding.

PLATFORM: MS-TEAMS

**It's highly recommended to watch video-lessons before participating in livestream session**

## UNIVERSITIES

**that joined Minimaster's Programme** *(for about 10 years)*

UNIVERSITA' DEGLI STUDI DI BRESCIA

UNIVERSITA' DEGLI STUDI DI BERGAMO

UNIVERSITA' DELLA CAMPANIA LUIGI VANVITELLI

UNIVERSITA' DEGLI STUDI DI CAGLIARI

POLITECNICO DI MILANO (ARCHITETTURA)

POLITECNICO DI BARI

POLIMI – SEDE DI PIACENZA

UNIVERSITA' CATTOLICA DEL SACRO CUORE – CAMPUS DI PIACENZA E CREMONA

UNIVERSITA' DEGLI STUDI DI PERUGIA

POLITECNICO DI MILANO (INGEGNERIA)

UNIVERSITA' LA SAPIENZA - ROMA

POLITECNICO DI TORINO (ARCHITETTURA)

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